

Junior League of Dallas, Inc.

2010-2011 Provisional Project Request Packet

Please submit completed Provisional Project Request Forms to:

Leona Barnes
JLD Provisional Project Chair
8003 Inwood Road
Dallas, Texas 75209

Deadline for 2010-2011 request is Monday, March 29, 2010

For any questions please contact Leona Barnes at
(972) 955-6173
or
leonabarnes@yahoo.com

JUNIOR LEAGUE OF DALLAS, INC.

CRITERIA FOR PROVISIONAL PROJECTS

- The agency must be a 501(c)(3)
- The volunteer activity cannot be a fund-raiser
- Hours must be completed in no more than (and preferably fewer) than five daytime, weekend, or evening visits
- Serves citizens of Dallas County
- To be accomplished September 2010 through March 2011, with a definite preference for fall and early winter projects
- Project involves 18 hours per member of quality volunteer time, plus a two hour orientation (agency is responsible for presenting a strong volunteer orientation including history of agency and their past and current work in the community)
- Is a manageable, structured program with creative opportunities
- Accommodates 25 to 75 volunteers, working in a group (with a target number of 50)
- Offers high socialization opportunities
- Is secure and safe
- Meets a community need that might otherwise not have been met
- Creates a sense of accomplishment
- Requires extremely minimal or no JLD funding

PROVISIONAL PROJECT IDEAS

Scrape, paint, caulk and make general repairs to homes

Sort and pack

Coordinate, plan and execute carnivals or festivals – run games, paint faces, etc.

Sew and make accessories

Inventory supplies, rake leaves, construct fire rings

Plant trees and shrubs, tending existing landscape

Design and paint murals

Plan, promote and assist with immunization at clinics

Work shifts at mall to facilitate placing pets

Staff information tables, wrap packages

Prepare arts and crafts kits

House-tour docents, garden guides, concession assistants

Assist parents in making gifts, plan and host a holiday party

Repair, paint and stabilize playground equipment

Assemble bags, packets

Work with physically challenged children at a museum

Work with at-risk teen girls

Work with senior citizens at nursing homes providing enrichment through music and crafts

Plan and host seminar for youth

Cook and freeze casseroles

**JUNIOR LEAGUES OF DALLAS, INC.
PROVISIONAL COMMITTEE
2010-2011 PROVISIONAL PROJECT REQUEST FORM**

I. SUMMARY OF REQUEST

AGENCY NAME: _____

AGENCY MISSION STMT: _____

ADDRESS: _____ ZIP: _____

LOCATION (Where JLD volunteers will be working): _____

AGENCY REPRESENTATIVE: _____ PHONE: _____

POSITION: _____ AGENCY WEBSITE: _____

PAST JLD PROVISIONAL PROJECT PARTICIPATION? IF YES, PLEASE DESCRIBE:

PROJECT NAME: _____

1. Month activity will take place: _____

2. Time frame: _____ Day _____ Weekend _____ Evening

3. Number of volunteers requested (do not include Project Coordinators): _____

4. Purpose of project (if possible, include measurable objective): _____

5. How will JLD volunteers be used? _____

IV. ATTACHMENTS

- A. IRS 501(c)(3) letter.
- B. Certification of insurance evidencing general liability.

V. AGENCY AUTHORIZATION

This form must be signed by the person authorized by the board to sign contractual agreements.

Date

Signature

Name (Print)

(Staff Position)

Please return to:

Leona Barnes
Provisional Project Chair
Junior League of Dallas
8003 Inwood Road
Dallas, Texas 75209

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